



HEADQUARTERS
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**CTWG STAFF CALL
MINUTES
21 June 2006**

Attendance:

WING COMMANDER
VICE COMMANDER
CHIEF OF STAFF
SR ADVISOR TO THE COMMANDER
STATE DIRECTOR
CTWG SAFETY OFFICER
IG
LEGAL OFFICER
AIRCRAFT MAINTENANCE OFFICER
ADMINISTRATIVE/PERSONNEL
DIRECTOR OF COMMUNICATIONS
ASSISTANT DIRECTOR OF COMMUNICATIONS
LICENSING OFFICER
GROUND OPERATIONS OFFICER
FLYING SAFETY OFFICER
DIRECTOR OF OPS/ES OFFICER
ASST. DIR. OF OEPRATIONS
EMERGENCY SERVICES OFFICER ASSISTANT
WING TRAINING OFFICER
WING TRAINING OFFICER ASSISTANT
ASST WING TRAINING OFFICER
STAN/EVAL OFFICER
DIRECTOR OF AEROSPACE EDUCATION
SUPPLY/TRANSPORTATION/REAL EST. OFFICER
ASSISTANT FINANCE OFFICER
INFORMATION MANAGEMENT ASSISTANT
COUNTER NARCOTICS OFFICER
PUBLIC AFFAIRS OFFICERS
DIRECTOR OF CADET PROGRAMS
ASST DIR OF CADET PROGRAMS
DDR

COL. JENSEN
MAJ VALLEAU
LTC HUCHKO
COL PALMER
LTC ISABELLE (NP)
LTC STIDSEN
OPEN
CAPT A. DI VINCENTIS (NP)
SM T. DURMAN (NP)
LT BAILEY (EX)
MAJ VALLEAU
CAPT C. KELLING
1LT CARTIER (NP)
LT SLEDGE
CAPT LE BOEUF (NP)
COL. STURGES (EX)
COL. HERBERT
LT CERITELLO (EX)
MAJ SHAPIRO (EX)
CAPT ROMANO (NP)
CAPT HOLLIS (NP)
CAPT DILL (NP)
LT EGAN (NP)
LTC BRIGNOLA (NP)
LTC ROWEN (NP)
CAPT SCHINITIS
CAPT J. KELLING
SM B. BISSON (NP)
MAJ MARTEKA
1LT J. LESLIE
LT MC BRIDGE

(REP) Representative, (NP) Not Present, (EX) Excused

COLONEL Jensen called meeting to order at 1935L.

COLONEL JENSEN

- We are not going to have any planes taken away from us.
- Trying to have a Wing “O” flight day quarterly. Will plan on August 12 at Meriden Airport. Will try to rotate around the state.
- I have a conference call with National from 9-9:30 p.m. so I won’t be free at that time. Otherwise, if you need to see me, I will be in my office.
- Our rocketry program is off to a good start – five squadrons, four committed in writing – 48-50 cadets.
- I visited two squadrons—Torrington and Danbury. We have a Change of Command in New Haven—Lt Keith Bodwell took over from Capt Daley.
- The new uniform of blue pants, white aviator shirt, and blue epaulets—question if you need to meet weight requirements before you can wear it. Being talked about at National again. Cap is also added to this uniform combination now.

MAJOR VALLEAU

- We need to put together an alerting system for this Wing.
- Note to IC when aircraft is available.
- Last phase of Homeland Security equipment is arriving. Waiting for parts to arrive.
- I will write another grant request for 24 portable radios.
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MAJOR MARTEKA

- The Cadet Program web site was updated. When I start going out to squadrons will let them know to check the web site.
- Director of Cadet Program at National has put a link to our web site on the National site.
- Cadet special activities were successful. Interview process in January went well—applications went well. A few small glitches this year.
- NESAs – No information has come out to NESAs from Lt Col Desmaris.
- CAC-July meeting canceled.
- Color Guard – March 27, 2007—location to be arranged.
- Will be working on the CTWG Conference 2007 Committee. Will also work with CAC on the cadet portion for the conference.
- Lt McBride is going to be our DDR director.

LT MC BRIDE

- Made contacts with National about the DDR program.
- Made contacts with the ANG also about our program.
- I will be looking into other little programs for DDR.
- Will attend encampment on July 5 to do a DDR presentation on alcohol/drugs.

- Will attend National Boards.
- Train 15-16 year old kids to help law enforcement on alcohol enforcement. Don't know CAP cadets can do this. (Valleau—We may not be able to have our cadets do this.) (Jensen—check with our Legal Officer to see if this can be done.)

COLONEL HERBERT

- Nothing to report

COLONEL PALMER

- I will be sending around the excel spreadsheet for you to submit your budget requests on. We will be putting together a budget for Wing so that Colonel Jensen will know where money is earmarked.

LTC HUCHKO

- No CC on July 5
- Be sure to contact Sq. CC if you want to visit their squadron—no surprise visits.
- CTWG Conference 2007 – Saturday, April 28, 2006. Talk it up with your department members.
- Cadet Ball will be Saturday, October 28 at the Manor Inn in Southington, CT - \$32/person.
- Encampment is coming up July 1-8 at Camp Rell.
- Continuity Binders need for your departments. I will find an information sheet and a checklist to set up binders.
- Anyone eligible for promotion, please see me.
- Please do not leave food in any of the wastebaskets—it is getting hot up here and food will start smelling bad.
- Make sure you close windows in the backroom when everyone leaves at night.
- Department Budgets due July 6. Colonel Palmer will speak about this.
- AFIADL courses and tests are now done on line by the individual. AFIADL is not accepting any hard copy or faxed in copies. Please see me when you want to order a course so we can get it ordered correctly.

LTC STIDSEN

- Thirty-nine people attended the Safety Down Day. Three Safety Down Days were held.
- I flew Dana Bowman—has metal legs—was a member of a Golden Knight Parachute Team. He had a near fatal mid-air collision. He is touring the country as an inspirational speaker on behalf of a prosthetics company.
- Safety reports continue to roll in. Got another safety survey. Am working on the Safety response for the 2004 CI. It will take a while. (Jensen—Am trying to get hold o Rosenszweig—Colonel Charles is stepping down this summer. His new deputy is Colonel Linker, formerly of Region. Linker will be moving

into the IG spot this summer. I will continue to find out what we need to do to get our old CI done and if we can do it in pieces.)

CAPT SCHINITIS

- Putting together a computer for the Wing Commander. Will put one together for Chief of Staff next.

LT SLEDGE

- Released a flight on Friday for a 172/182 upgrade.
- Had a mission Monday night. An ELT at Oxford. Danbury/Meriden worked the mission. It was the second time for the same airplane we had an ELT before. Had an air crew on standby.

CAPT C. KELLING

- OEM grant equipment continues to roll in. Will be officially on line soon.
- Will start up training in July after Region Staff College.
- Will have the communication roster out in a few weeks.

LT LESLIE

- Have started putting out feelers about a drill team for next year.
- I will be going to the New Hampshire Wing Conference.
- Will be gone all of July and August – going to special activities.
- June 30 there will be a Spaatz presentation – 7 p.m.

CAPT J. J. KELLING

- CD Cards were extended by a month by National.
- Notification needs to be done to notify ICS when aircraft is available.

Meeting adjourned at 2035 local. Dismissed.

Respectfully submitted,

//signed//

Cassandra Huchko, LTC, CAP
CTWG CS/DP